

NC STATE

# PROTECT THE PACK

## Poe Hall Guidelines for Students

*Updated: July 30, 2020*

As the NC State College of Education prepares to welcome students back to Poe Hall this fall, your safety remains our top priority. Consistent with the university's **Community Standards**, please follow these safety guidelines when you are in Poe Hall.

### NC State's Community Standards:



1. Wear a face covering.



2. Practice good hand hygiene.



3. Maintain an appropriate physical distance (of at least 6 feet) from others.



4. When sick, stay home from work or class.



5. Follow all directions given by university officials and public health authorities.

### Safety Guidelines Specific to Poe Hall

- Enter Poe Hall only if you have a specific activity to accomplish inside.
- Follow all directional signs and guidelines displayed throughout the building.
- Use the RoomSign system to track use of spaces and allow for contact tracing if needed.
- Avoid eating in common areas and shared spaces inside Poe Hall and using communal microwaves and refrigerators.
- Avoid congregating outside of rooms and offices, and avoid sitting in the hallways.
- Schedule meetings outside of class with your instructors in advance.
- Meet with classmates outside of class via Zoom.
- Respect the maximum capacity signs for classrooms and conference rooms.
- Keep in place the furniture arrangements in classroom and instructional spaces.
- Dispose of gloves and masks in landfill bins.
- Keep in place all displayed signage related to health, safety, and Protect the Pack guidelines.

## Sign-In System

All students should use **RoomSign** to sign in and out of classrooms to allow the college to track the use of spaces and for contact tracing if needed. QR codes are located outside and inside classrooms. Please do not congregate in front of QR codes. The camera feature of your phone or a QR scanning app can be used for scanning. No tracking or personal data is used in this process.

## Entry/Exit

To support safe traffic flow, Poe Hall has designated two entrances and two exits. The two stairways leading to the Court of North Carolina are marked as DOWN ONLY for exiting the building. The two stairways leading to Stinson Drive are marked as UP ONLY for entering the building.

**Stinson Drive Entrances**



**Court of North Carolina Exits**



## Hallways

The traffic pattern on the **2nd floor** will flow one-way, counter-clockwise to minimize close contact. On **all other floors**, remain 6 feet apart and follow additional instructions where posted.

## Restrooms

Please stand in line, 6 feet apart, outside the bathroom when occupancy is too great to maintain safe distances inside.

## Elevators

Students are encouraged to use the stairs. Preference for elevator usage should be given to those with accessibility or physical needs. Elevator capacity will be limited to 2 at a time. Those waiting for the elevator should stand 6 feet apart.



Email [ced\\_help@ncsu.edu](mailto:ced_help@ncsu.edu) if you have questions or concerns related to any of these guidelines and the use of Poe Hall.

### Coronavirus Resources

- **NC State University's** **Protect the Pack**
- **College of Education's** **Coronavirus College Updates**